

Bethany School
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*“Train up a child in the way he should go: and
When he is old, he will not depart from it.”*

Proverbs 22:6

school should then act as an extension of the home, continuing that which was already properly begun.

One of the main differences between a private and a public school is attendance in a private school is a privilege, not a right. The goal of Bethany School is to train your child in all areas necessary to function acceptably in the world today. To that end, we stress superior moral character as well as high academic standards. We are not ashamed to insist that our students display self-discipline, individual responsibility, personal integrity, and a strong moral determination.

It is our sincere desire to accomplish this lofty objective, and with the cooperation of you, the parents, we believe it is possible.

Accreditation

Accreditation by a state governmental agency is an administrative mechanism designed as an attempt to attain uniform education for all children in government schools. It was established as a governmental means of causing local public school districts to meet what the state educational agencies determined to be minimum academic and facility standards for all schools. Accreditation teams, therefore, investigate and approve or disapprove facilities and curriculum in educational institutions according to the criteria developed by secular educational administrators who may not be Christians.

Accreditation of a private school is not necessary for a graduate of the school to enroll in a college or university. Registrars of such institutions are interested in the academic merits of individual students, not in the name of their school of graduation. Thus, they evaluate each applicant's academic aptitude through nationally standardized tests. This

of the offending student.

Admission Policy

Bethany School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school. It does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, athletics, and other school-administered programs.

It is understood that attendance at Bethany is a privilege and not a right. This privilege may be forfeited by any student who does not conform to the standards and regulations of this institution. The school reserves the right to request the withdrawal of any student who at any time, in the opinion of the school administration, does not follow these guidelines. Bethany School does give multi-family discounts.

Re-enrollment Policy

All students are evaluated each year. No students are guaranteed re-enrollment, and applications for re-enrollment will be largely dependent on the parent/student evaluations done throughout each year. Parents are encouraged to return paperwork as soon as possible as re-enrollment can be closed at any time. The areas covered in the evaluation include, but are not limited to, the following:

1. Academic progress
2. Student conduct
3. Attendance & punctuality
4. Attitude towards authority
5. Adherence to uniform standard
6. Parental involvement & support

Admission Procedures

1. Parents bring the student's most recent report card and, if applicable, their IEP's, to a

Parental Responsibility and Involvement

Parent and staff conferences help to maintain an open dialogue that enables both the parent and staff to resolve problems and answer questions before they can develop into difficulties.

We absolutely must have the support of the parents/guardians in regard to their child maintaining satisfactory academic goals and behavior which meet the requirements of Bethany School. If at any time Bethany School finds that they are unable to meet the child's/parent's needs, the parents will be asked to withdraw their child and seek an alternate school.

If needed, parent/staff meetings will be scheduled throughout the school year. Some will be for general information and others for individual student needs. Parents will be notified in writing of all general meetings, and will be notified in person when the meeting concerns just their child. Parents must let Bethany School know of any address or phone number change immediately. Forgetting to do so will leave us no way to get in touch with you in an emergency. If parents are going out of town, we must have an alternate contact who will take over the parents' responsibilities.

Listed next are parental responsibilities that must be adhered to:

1. Make sure your child has needed supplies at all times.
2. Make sure your child brings an absentee note upon return to school.
3. Make sure your child is in bed at a reasonable hour so he/she can maintain needed academic standards.
4. Make sure your child is at school on time and is absent only when absolutely necessary. Excessive absences will greatly affect their academic progress.
5. Make sure your child has a note if there is to be any change in transportation needs. It is very important that the

*****Dress Code for all School Functions*****

All dress must be the same as if the student is in school.

No tight or low-cut shirts.

School Supplies

General supplies for all students:

1. Personal Bible (1611 King James Version with large enough print for student to read easily)
2. Pencils (a whole box which we will distribute as needed)
3. Three large erasers.
4. Small box is necessary for supplies
5. Small box of tissues
6. Comb
7. Do not bring backpacks or pencil sharpeners to school.

Elementary Department

Crayons (small 16 or 24 colors box) or colored pencils.

We unashamedly teach the Bible doctrines of self-discipline, respect for those in authority, obedience to law, and love for God, flag, and country. We expect each child to say the pledge.

Pledge of Allegiance to the American Flag

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge of Allegiance to the Christian Flag

I pledge allegiance to the Christian flag, and to the Savior for Whose kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

Attendance

1. All states have compulsory attendance laws that affect both public and private Schools. In Florida the law requires all students to be "in regular attendance" at a school during the school term. A student can have no more than 10 unexcused days in a quarter or 15 unexcused days for the entire school year. Scholarship students, by law, must be in school 90% of the school year.

Therefore parents are expected to help us instill character in their children by eliminating needless absenteeism and tardiness. Excessive absences will necessitate disciplinary action even leading up to your child being asked to leave Bethany.

If a student is habitually late, he or she is not fulfilling their responsibilities and is therefore in danger of losing their place at Bethany. It is important that all students and parents respect this rule.

5. For the safety of our students, gates and doors are locked at 8:45. To gain entrance call school at (772) 467-1016.

Transportation Rules

Transportation is available for most areas of St. Lucie County. Please make sure your child is waiting at the designated pick-up spot at least ten minutes earlier than their scheduled time. If necessary, wait at least fifteen minutes past that time if the bus is late. Transportation can not wait for someone who is late and will leave if the student is not at the bus stop on time. When one student is late, the whole schedule falls behind and can make everyone tardy. Please call your child's bus driver if your child will not be riding on the bus. We would appreciate your cooperation on this issue. Students are expected to abide by the following rules when being transported to and from school:

Absolutely no loud talking, cheering, sarcasm, or other malicious behavior toward others.

No standing or changing seats without bus driver's approval.

No leaning out windows or throwing objects from windows;

No making faces or finger signs at others outside the bus.

No drinking, eating, or chewing gum.

Field Trips

Field trips are taken at various times of the year. These trips are a privilege that must be earned. All students are required to maintain their academic progress and be in good standing regarding their behavior. Students are expected to maintain good behavior each full nine week period not just for a few days before a field trip. Students are expected to maintain the same level of discipline away from school as is required at school and will wear their uniforms on all trips. **Students not attending field trips are expected to be in school so they can work on school work.** If it is an out of town field trip students must stay home as all teachers must go on these field trips. Work will be sent home with students.

Homework

The responsibility for scholastic achievement is placed on the students and parents. Most students should not need to take academic work home; exceptions are students who are performing below academic level and need to do extra work at home until caught up, and students not focused on completing the day's goals. The goals set by the supervisor are no more than the student is capable of completing during the school day. Should the student not meet his or her goals for the day, he or she will be required, at the discretion of the supervisor, to complete the work at home. If the student fails to bring back the PACE the next day, or doesn't do the homework, disciplinary action will be taken even to the extent of suspension if homework issues are a continual problem. No resource books may be taken home.

Homework is for the student's benefit and is considered a vital part of the student's individual education. If homework is not completed in a timely manner, or someone else is doing their work for them, Bethany School will not be held responsible for the students' lower rate of advancement. Because continued lack of respect for rules regarding homework could result in a student losing his or her place at Bethany School, we ask parents/guardians to supervise their child's work and make sure it is completed and returned the next school day.

Parents, if your child does come home complaining about a policy or discipline, please follow this procedure:

1. Give the staff the benefit of a doubt.
2. Realize that your child's reporting is emotionally biased and may not include all available information.
3. Realize that the school has reasons for all the rules and that they are enforced without partiality.
4. Support the administration and call the school for all the facts.

When a child's attitude and behavior is not in accord with school policies or principles, the child will be placed on probation/suspension and both parents will be called for a conference. If the administration feels that the situation has not changed within a designated time, parents will be asked to withdraw the child. While we encourage parent/teacher communication, disciplinary measures are decided by Bethany school and are not negotiable.

High school students in particular, because of their influence on younger children, are trained to adhere to the school's philosophy and Biblically based program. Such adherence includes abstinence from smoking, use of alcoholic beverages, use of narcotics, fighting, swearing, viewing or discussing pornographic items, writing about or making sexual remarks about the opposite sex, and other questionable practices.

This school is dedicated to the training of children in a program of study, activity, and living that is Bible-centered. We believe that "all things should be done decently and in order", and that our students should be taught to accept responsibility to "walk honorably before all men."

Discipline maintained here is firm, consistent, fair, and tempered with love. Our staff maintains standards of behavior in the Learning Center through kindness, love, and a

Dishonesty (lying, stealing or cheating)

Damage to school property (flags, desk, dividers or materials)

Homework infraction (not completed, not signed by parent)

Uniform infraction

Dancing

Habitual tardiness

Possession or use of any inappropriate and/or prohibited
objects or materials

Leaving classroom without permission and not accompanied
by adult

Food or garbage left in lockers

Passing notes

No electronic items (games, DVD & CD players, etc)

Chewing gum or bringing gum to school or on bus

Disrespect for God, country, teachers, or other students

Running in school

Using God's name in vain

Leaving school grounds without permission

Touching other students' desks, person or property

Turning sideways in desk

Leaving office without permission

Tipping chairs

Sleeping or giving appearance of sleeping

WEBSITE POSTINGS

Students who place information on sites that are out of harmony with Bethany Schools policies, values or rules may be asked to seek another educational environment. All public posting must reflect the same morals and values as carried out when in attendance at school.

Uniforms

GIRLS

- Jean pants may be worn as long as criteria listed is followed: Pants must be loose fitting, must be at waist held up with belt, no holes allowed. Uniform shorts may be worn but must meet the same criteria as pants and they must be knee length.
- Polo shirts must be worn and tucked in completely. No other shirts are allowed.
- Black, conservative, low heeled, closed-in dress shoes (no sandals). Sneakers of any color allowed. They cannot have prominent insignias, skulls, piece signs etc.
- White or navy blue socks (no low-cut); may wear neutral, black, navy, or white hose if desired.

Hair must be kept neat with conservative styling as allowed by Bethany School, and is to be kept off the face except for short-cut bangs. Color is allowed, but only one color at a time. Makeup, if worn, should be limited and not obvious. Nail polish may be worn but no designs allowed.

BOYS

- Jean pants may be worn as long as criteria listed is followed: No cargo design pants. Waistline must be at waist, not worn down low on hips. Belt must be worn. Pants should touch top of shoes and must not be tight. No holes allowed.

Student Offices

1. Offices must be kept neat.

- (a) Keep only one PACE on the desk at a time — others are kept on student's clipboard.
- (b) When leaving your office at the end of the day, clear the desk of pencils, eraser, etc. The shelf also should be cleared except for allowed items such as tissue.
- (c) At the end of the day pick up any paper, etc., you may have dropped on the rug under your desk and chair.

2. If help is needed, a flag must be raised and the teacher will check with you. The American flag should be raised for guidance needed in academic problems and reading. The Christian Flag should be raised for permission to score, have check ups or self tests signed, and to do Word Building tests. Use the red flag permission to use restroom.

3. Keep three pencils sharpened in your office.

4. Do not drum your fingers, tap your pencil on your desk, crack your knuckles, or otherwise make noises that disturb others.

5. Actions not related to prescribed materials are not to be conducted in your office without teacher's permission (such as drawing, coloring).
6. Background material (such as pictures) for your bulletin board must be approved by the teacher. No personal drawing or writings allowed to be posted at desk.
7. Goal cards are placed on the lower right side of the bulletin board. When these goals are completed (including scoring) the student crosses off the page numbers in pencil.
8. The Progress Card is placed on the upper left hand corner of the bulletin board. The student is given a star for each completed PACE. No marks are to be made on this card by the student nor is it to be moved.

Daily PACE Work

1. Students must complete at least 15 Pace's per quarter in their primary subjects in order to complete a full grade level within the school year, otherwise they are considered retained. This does not mean they cannot catch up the next school year.
2. All work is done in pencil except when coloring is required. Do not deface PACE pages by doodling, etc.
3. When beginning a new PACE, all younger, and sometimes older students, must read the first page to the teacher or monitor,
 - (a) The goals explain what the PACE will teach the student.
 - (b) New vocabulary and definitions may be introduced — all students read the first page of Word Building Pace's.

They may buy lunch items from the school that can be paid for when purchased, or money can be sent in ahead of time and used as needed. Money must be given to Mrs. Conklin. No one else is allowed to accept any money. When a student's money is running low, parents will be notified. There is a \$20.00 limit on all lunch charges. At this point, the balance must be paid before anymore charges can be made.

Students are to eat at their assigned places and keep their area clean. There is to be no horsing around, throwing, giving away, or trading food.

Graduation Requirements

A prescribed course of study to meet graduation requirements will be determined through a conference among the staff, parents, and student. A minimum of twenty-four units of credit is required in the general course of study, and eighteen credits in the college preparatory course .

Transfer students must complete at least sixty PACE'S in this school before receiving a diploma..

Sample College Preparatory Course of Study

The following course of study is adequate to prepare most students for college studies.

Required = (R) Optional = (O) Elective = (E)

Subject	Minimum Credits Required
Bible	2
New Testament Survey (R)	
Old Testament Survey (O)	
Life of Christ (O)	
New Testament Church History (O)	

Etymology (R)	1
Health (R)	1/2
Computer Literacy (I)	1
Speech (R)	1/2
Music (O)	1/2
Foreign Language (R)	2
Physical Education (R)	2*
Electives (R)	2
Minimum Total Credits	24

Sample General Course of Study

Required = (R) Optional (O)

Subject	Minimum Credits Required
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Bible (select from four available courses below.) 2

New Testament Survey (R)

Physics (O)	
Etymology (R)	1
Health (R)	1/2
Computer Literacy (R)	1
Speech (R)	1/2
Music (R)	1/2
Physical Education (R)	2*
Electives	4 1/2
Minimum Total Credits	24

* Health required to be 1/2 credit of the 2 credits.

**1 credit in Typing (Self-Pacs 97–108). Typemaster II may be substituted for Typing

Self Pacs 97 –100. Typing Self-Pacs 101–108 cover mandatory skills such as correct letter formats, outlines, reports, footnotes, and bibliographies.

Standards of Ethical Conduct Bethany School

(Adapted from the Code of Ethics of the Education Profession in Florida and Principles of Professional Conduct for the Education Profession in Florida)

1. Our school values the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. Essential to the achievement of these standards are the freedom to learn and to teach and the guarantee of equal opportunity for all.
2. Our primary concern is the student and the development of the student's potential. Employees will therefore strive for professional growth and will seek to exercise the best professional judgment and integrity.
3. Concern for the student requires that our instructional personnel:
 - a. Shall make reasonable effort to protect the student from conditions harmful to learning and/or to the student's mental and/or physical health and/or safety.
 - b. Shall not unreasonably restrain a student from independent action in pursuit of learning.
 - c. Shall not unreasonably deny a student access to diverse points of view.
 - d. Shall not intentionally suppress or distort subject matter relevant to a student's academic program.
 - e. Shall not intentionally expose a student to unnecessary embarrassment or disparagement.
 - f. Shall not intentionally violate or deny a student's legal rights.

or hungry, steal food, or appear overly needy for adult attention.

Patterns of Abuse: Serious abuse usually involves a combination of factors. While a single sign may not be significant, a pattern of physical or behavioral signs is a serious indicator and should be reported.

Liability Protections Any person, official, or institution participating in good faith in any act authorized or required by law, or reporting in good faith any instance of child abuse, abandonment, or neglect to the department or any law enforcement agency, shall be immune from any civil or criminal liability which might otherwise result by reason of such action. (F.S. 39.203)

An employer who discloses information about a former or current employee to a prospective employer of the former or current employee upon request of the prospective employer or of the former or current employee is immune from civil liability for such disclosure or its consequences unless it is shown by clear and convincing evidence that the information disclosed by the former or current employer was knowingly false or violated any civil right of the former or current employee protected under F.S. Chapter 760. (F.S. 768.095)